

30 October 2020

Dear Parent/Guardian

2021 Parent Payment Arrangements – Wonthaggi Primary School

Wonthaggi Primary School is looking forward to another great year of teaching and learning and would like to advise you of Wonthaggi Primary School's parent payment arrangements for 2021. Wonthaggi Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Please return the attached Parent Payment Charges form to the office in the envelope supplied by 1st December 2020 – if you need assistance in completing the form please call the office

FINANCIAL SUPPORT FOR FAMILIES

Wonthaggi Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF)
- Centrepay
- Individual Payment Plan – payment in regular instalments

Camps Sports & Excursions Fund (CSEF) is available for eligible families. Those who received it in 2020 and are still eligible will automatically have their 2021 application processed. An application form is attached for new applications (for newly eligible families or students new to the school).

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Georgie Kibble, Business Manager on 5672 1600 or Georgina.Kibble@education.vic.gov.au

PAYMENT METHODS

We offer a range of payment methods to assist our families:

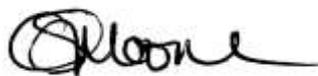
- EFTPOS available at the office;
- Direct Deposit – bank account details are found on your family statement or on the Parent Payment Charges form
- Centrepay instalments – for families who receive Centrelink benefits – an application form is attached.
- Cash/Cheque – please hand directly to an office staff member who will issue you with a receipt. Do not send cash with your child.

For further information on the Department's Parent Payments Policy please see a one page overview attached or go to <https://www2.education.vic.gov.au/pal/parent-payment/policy>

Yours sincerely



Wendy Bradley
Principal



Caroline Moore
School Council President



Wonthaggi Primary School No. 3650
18 Billson Street, (PMB 101) Wonthaggi
Phone: 03 5672 1600
Email: wonthaggi.ps@education.vic.gov.au

FEE SCHEDULE

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Wonthaggi Primary School also continues to welcome your voluntary contributions for 2021.

Essential Student Learning Items

Below is a list of items and activities which are essential for your child to learn the standard curriculum. The essential stationary items - parent/guardians pay the school to provide them; or they can purchase them at their own expense. A list of required stationary is available upon request. If parents/guardians wish to purchase their own, they must notify the school by Tuesday 1st December 2020

Essential Student Learning Items	Amount	CSEF eligible
Stationary pack/book pack (list on page 4 for each year level)	\$50	
Classroom consumables	\$20	
Art consumables	\$20	
Artist in Residence/Incursion/Water Safety Excursion	\$50	✓
Digital Online Learning Subscriptions	\$40	
Swimming Program/Pool Access	\$80	✓
TOTAL	\$260	

Optional Items

Wonthaggi Primary School offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child.

Optional Items	Amount
Reader Bag – issued to foundation students as part of Stationary Pack	\$10
Sunsmart Hat	\$10
School Bag	\$50
Grade 1 Tea - Estimate only – final amount confirmed closer to the time	\$15
Grade 2 Tea and Sleepover - Estimate only – final amount confirmed closer to the time	\$20
Grade 3 & 4 camp - Estimate only – final amount confirmed closer to the time	\$250
Grade 5 camp - Estimate only – final amount confirmed closer to the time	\$270
Grade 6 camp - Estimate only – final amount confirmed closer to the time	\$300
School Photos	TBC

Voluntary Contributions

Wonthaggi Primary School continues to welcome your voluntary contributions to support our school. You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW

The following is a summary of the main principles of the Parent Payments Policy:



FREE INSTRUCTION

- Schools provide students with free instruction to fulfil the standard curriculum requirements as outlined in the Victorian Curriculum F-10, VCE and VCAL.



PARENT PAYMENT REQUESTS

- Schools do not ask parents to pay for school operating costs (e.g. utility costs) or general and unspecified charges.
- Schools request payments from parents under three categories:

Essential Student Learning Items

- Items and activities which the school deems essential for student learning.
- Parents may choose to purchase essential items through the school or provide their own.

Optional Items

- Items and activities that enhance or broaden the schooling experience of students and are offered in addition to the standard curriculum.
- These are provided to students on a user-pays basis.

Voluntary Contributions

- Voluntary contributions support the school to continue to be the best local school for all students and can be for general or specific purpose.
- Students will not be disadvantaged in any way if parents do not make a contribution.



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools obtain school council approval for their parent payment arrangements and upload their arrangements on their school's public website for transparency.

YEARS 1/2

FOUNDATION

Item	Cost	QUANTITY	ITEM	QUANTITY
Stationery	\$32.00		Winc A4 Exercise Books 18mm Dotted Thirds, Red Margin, 64 Page	3
Headphones	\$10.00		Winc A4 Grid/Graph Books 10mm Grid, 96 Page	1
Wonthaggi Primary School Diary	\$8.00		Winc Scrapbooks Megaspacer, 335x245mm, 100gsm, 64 Page	1
			Faber-Castell Triangular Coloured Pencils Pkt 12	1
			Crayola Twistables Crayons 6.0mm, Assorted Colours, Pack 12	1
			Crayola Supertip Coloured Markers Pack 10	1
			Winc Eraser Small, PVC Free	1
			Winc Wooden Ruler 30cm, Unpolished (cm & mm)	1
			OfficeMax Handy Pouch Pencil Case Mesh, 260x185mm (Fits A5 Book), Clear	1
			Winc Blue Glue Sticks Large, 40g	2
			Drysafe Whiteboard Marker Chisel Tip 2.0-5.0mm Black, Pack 6	1
			Staedtler Maxi Learner Pencils Red	1
			Staedtler Natural Graphite Pencils HB Box 12	1
			Winc A4 Refillable Display Books with Insert Cover	1

Item	Cost	QUANTITY	ITEM	QUANTITY
Stationery	\$32.00		Megaspacer Scrapbook, 335x245mm, 100gsm, 64 Page	4
Headphones	\$10.00		24mm Dotted Thirds Book, Red Margin, 64 Page	2
Wonthaggi Primary School Diary	\$8.00		Winc Glue Sticks (Large)	4
			Faber-Castell Grip Triangle Colour Pencils	2
			28, Hexagonal pencil	6
			Whiteboard Markers Bullet Tip 2.0mm (pack of 6), black	1
			Winc Plastic Sharpener	1
			OfficeMax Twistable Crayons	1
			Micador Colourfun Markers	1
			Mini whiteboard eraser	1

YEARS 5/6

YEARS 3/4

Item	Cost	QUANTITY	ITEM	QUANTITY
Stationery	\$32.00		Winc Unpolished ruler	1
Headphones	\$10.00		Eraser	1
Wonthaggi Primary School Diary	\$8.00		OfficeMax Megaspacer Scrapbook 335x245mm 64 page	1
			Faber Castell Triangular Coloured pencils Pkt 12	1
			OfficeMax Minispacer Scrapbook 167x245mm 64 pages	1
			OfficeMax Blunt end scissors	1
			Sharpener	1
			OfficeMax Exercise Book 8mm Ruled Interleaved pages 64 pages	2
			Highlighter 4 pack	1
			Whiteboard markers black	6
			Ballpoint pen Blue	3
			Ballpoint pen Red	2
			Graphite pencil HB	12
			PVC pencilcase 356x178mm	1
			Winc Display Book A4 20 pocket	2
			OfficeMax Premium Exercise Book 8mm Red Margin 64 pages	5
			OfficeMax A4 Exercise Book 10mm Grid 48 pages	2
			Glue Stick	1

Item	Cost	QUANTITY	ITEM	QUANTITY
Stationery	\$32.00		Boatik Glu Stik 35G	2
Headphones	\$10.00		OfficeMax Blunt End Scissors Right Handed 157mm Yellow	1
Wonthaggi Primary School Diary	\$8.00		Faber Castell Textliner Ice Highlighter Assorted Wallet 6	1
			Winc Unpolished Wooden Ruler 30cm - Measurement in CM & MM	1
			Faber-Castell Fibre-Tip Coloured Markers Assorted Pack 12	1
			Staedtler Natural Graphite Pencils	8
			Maped Shaker Sharpener 2 Hole	1
			Tetter Mex Round Coloured Pencils Pack 12	2
			Faber-castell Red Chocking Pencils Each	2
			Faber-Castell PVC Free Eraser White	1
			Avery Handy Pouch With Zip 330 x 135mm Blue	1
			OfficeMax A4 Exercise Book 14mm Thirds Red Margin White 48 Pages	4
			OfficeMax A4 Exercise Book 14mm Thirds Red Margin 56gsm 96 Pages	4
			OfficeMax A4 Premium Exercise Book 10mm Grid 70gsm 96 Pages	2
			OfficeMax Megaspacer Scrapbook 335x245mm 100gsm White 64 Page	2
			Winc Display Book Refillable A4 20 Pocket Clear Front Cover Black Back Cover	1
			Nallawilli Office Wares Sticky Notes Neon 76x76mm 100 Sheet Pad 5 Pack	1
			Staedtler Lumocolor Whiteboard Markers 6 pack	1



Wonthaggi Primary School No. 3650
18 Billson Street, (PMB 101) Wonthaggi
Phone: 03 5672 1600
Email: wonthaggi.ps@education.vic.gov.au

Parent name & contact number:	
Student's Name:	Student's Name:
Student's Name:	Student's Name:

2021 Parent Payment Charges (Please complete and return in envelope provided)

	Amount
2021 Essential Items per child	
Stationary pack/book pack (list available upon request)	\$50
Classroom consumables	\$20
Art consumables	\$20
Artist in Residence/Incursion/Water Safety Excursion	\$50
Digital Online Learning Subscriptions	\$40
Swimming Program/Pool Access	\$80
	\$260
Voluntary Financial Contributions	
Parents/guardians are invited to contribute towards school grounds projects, library fund and new equipment	
Library Fund (this can be made at the same time as parent payments or other times throughout the year) <i>Please nominate how much you would like to donate</i>	\$
Building Fund (this contribution is Tax Deductible and can be made at the same time as parent payments or other times throughout the year) <i>Please nominate how much you would like to donate</i>	\$
TOTAL	

I am eligible for CSEF and would like to use \$125 CSEF for the Artist in Residence/Incursion/Water Safety Excursion and Swimming Program (please tick)

Parent Payment Arrangements (Please tick)

- Full amount by 13th December 2020 Centrepay (form attached)
 Full amount by 1st March 2021 I'd like to arrange a payment plan (please contact me)

Payment Types (Please tick)

- Cash/Cheque Amount Enclosed \$ (please hand cash directly to a member of staff)
 Bank Deposit Wonthaggi Primary School Official Account - **BSB: 633 000 - Account: 157219536**
 Child's name as reference please
 Credit Card Details By completing below you are giving Wonthaggi Primary School consent to charge your credit card with the amount specified. If you wish to pay by credit card, please complete details below and place the completed form in a SEALED envelope to maintain your credit card security. Your receipt will be sent home once the payment has been processed.

I wish to make a payment of \$ using my Credit Card – details as follows:-

Name on Credit card Expiry date / CCV

Mastercard /Visa Card number / / /

Signed by the cardholder: